Atlas.

SIGNATURE OF ATLAS REPRESENTATIVE

HIGH VALUE INVENTORY FORM

ATLAS VAN LINES, INC. 1212 ST. GEORGE ROAD, P.O. BOX 509 EVANSVILLE, INDIANA 47703-0509 (800) 252-8885 / (812) 424-2222

ATLAS REGISTRATION NO.

				Customer				
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INVENTORY NUMBER	DESCRIPTION OF HIGH VALUE ITEMS	ESTIMATED VALUE	FOR	NOTES/CONDITION ORIGIN	NOTES/CONDITION DELIVERY	CUSTOMER INITIALS ON RECEIPT		
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O HIGH VA	LUE ITEMS IN THIS LOAD:							
	· ·		SI	GNATURE OF CUSTOMER OR CUS	TOMER'S REPRESENTATIVE			
AT ORIGIN				AT DESTINATION				
OMPLETE TO	ABOVE LISTED INFORMATION TO B THE BEST OF MY KNOWLEDG E STATEMENT OF CUSTOMER RESPO	E. I HÁVE READ A	I ACKNOWLEDGE RECEIPT OF ALL ITEMS LISTED ABOVE. ALL ITEMS ARE IN THE SAME CONDITION AS WHEN TENDERED TO ATLAS, UNLESS EXCEPTIONS ARE NOTED ABOVE.					
GNATURE OF CUSTON	MER OR CUSTOMER'S REPRESENTATIVE	DATE		X SIGNATURE OF CUSTOMER OR CUSTOME	R'S REPRESENTATIVE	DATE		
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ESTIMATED VALUE DOES NOT DETERMINE THE ACTUAL VALUE OF THE GOODS. SHOULD A LOSS OCCUR, THE ACTUAL VALUE MUST BE ESTABLISHED BY THE OWNER OF THE GOODS. THE PURPOSE OF THIS FORM IS TO ASSIST YOU IN DETERMINING THE TOTAL VALUE OF YOUR SHIPMENT AND TO ASSIST ATLAS IN DETERMINING WHICH ITEMS NEED SPECIAL HANDLING AND PROTECTION.

SIGNATURE OF ATLAS REPRESENTATIVE

AGENT/PVO CODE

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CUSTOMER RESPONSIBILITIES GUIDE

ATLAS VAN LINES, INC. 1212 ST. GEORGE ROAD, P.O. BOX 509 EVANSVILLE, INDIANA 47703-0509 (800) 252-8885 / (812) 424-2222

ATLAS	REGIS	TRATIC	ON NO.		

Date: ____

Code:

U.S. DOT No. 125550 (800) 252-8885 / (812) 424-2222 Customer Name The following list sets out your responsibilities prior to and at packing/loading, during transportation, and at time of delivery. This list is meant to alleviate most problems encountered during a relocation. Failure to complete these items may result in damage to your goods as well as to Atlas equipment or personnel. Thank you for taking the time to do the following: Pre Packing/Loading • Discard perishable items (food, house plants, etc.) Remove personal items from boats, autos and motorcycles. Make sure the gasoline level is no more than Arrange non-Atlas transportation of jewelry, coins, currency, stocks, bonds, legal documents, valuable collectables, collections and medicines. one quarter tank. Never participate in the van loading process. Discard flammables, ammunition, cleaning solutions, Empty gasoline and oil from small engine gas-powered paint, liquids, aerosol cans and propane tanks. equipment (lawnmowers, blowers, etc.) Separate and identify items not being packed or transported by Atlas. Identify all High Value Items on the attached inventory form and give form to the van operator. Empty attic and crawl space of items to be packed or transported by Atlas. Advise packers or the van operator of any firearms being packed or transported. Be present at time of packing and loading to verify inventory and sign documents. Remove wall art and ceiling fixtures and prepare them for packing or transport. Disassemble all particle board, press board and prefab Check drawers, cabinets and closets to be sure all items furniture. are removed. Prepare electronics, audio, video and computer equipment for packing or transport. Perform residence walk through with the van operator after loading is complete and make note of any residence damage on the appropriate documents. Disassemble or unhook appliances, including water and gas connections. Have appliances prepared for transport. During Transport Notify your relocation coordinator of any schedule or Verify total charges due with your move coordinator prior contact information changes. to delivery day. (COD shipments only) Be available to accept delivery at any time during delivery Arrange proper payment method (check, money order, credit card) prior to delivery day. (COD shipments only) dates. During Delivery Be present during entire delivery. Perform residence walk through with the van operator, making note of any residence damage on the appropriate delivery documents. Never participate in the van unloading process. Verify items delivered by using the Customer Check Off Note any loss or damage (including damage to your residence) on Atlas documents prior to the van operator leaving, especially if the delivery is being made to a non-Atlas or mini storage facility. Sheet. Ask your van operator for this before delivery begins. Verify receipt and condition of all items listed on High Value Inventory. Atlas Literature/Forms Received • Atlas' Important Information Booklet Don't Move Gypsy Moth and Gypsy Moth Advisory Personal business card of the survey origin agency
Let Atlas Take You Home Kit representative I have discussed the customer responsibilities listed above with an Atlas agency representative and understand each of the items and what is expected and required of me. I have received the Atlas literature/forms marked. Customer's Signature: Date:

Agency Representative's Signature:

Agency Name: _____